



Family Council (FC) Minutes

Thursday December 17, 2020 @ 7 p.m.

lb.familycouncil@gmail.com

Virtual Attendance: Lisa Dawson, Joy Lin Salzberg,, Helen LaBonte, Keren Gertsman, Tamara Melder, Charlotte Katzen, Ken Neuman, Kitty Cates, Ellen Rappaport,

A. Meeting called to order 7:04pm

Brief introductions

B. Guest Presenters

Sam Lerner and Rebecca Webb, Social Workers

Robert Menes, Chaplain

1. Presentation on the role of a social worker at Louis Brier – see attached

Discussed:

Please reach out to Sam or Rebecca should you have any questions:

slerner@louisbrier.com

rwebb@louisbrier.com

2. Admission Handbook

57 page document is soon to be launched on the new website.

Features include:

- Family Council poster with click through to the Family Council Portal
- Family Council introduction with click through to our Terms of Reference
- Family Council contact information
- Greater amount of external resources
- End of Life section

Discussion around the admission process included:

- New checklist for families to review prior to entering their loved one to LBHH
- Family Council consent form which gives permission for notices to be received by families from Family Council
- Family Council will create a welcome letter to be included

3. “The Passage of Life” a book addressing the End of Life Protocol

Rob Menes shared the first 5 pages of a draft. The format will be very different, but the table of contents sets an outline for policy submission to SLT for End of Life Protocol. This document, created with the input of the interdisciplinary team, outlines “who does what” and provides residents and families with clarity of the process here at LBHH.

Lively discussion with questions took place. Some details include;

a. Remembering those who have passed

A Zoom Memorial will be held for the 75 residents who have died since the last memorial.

b. Memorial Notice Board

How can Family Council, and families at large know, when residents have passed if they can no longer view the memorial board? Rob will look into posting a version of the memorial board in the family portal or send by email. Consent at admission may be required (checklist item?).

c. Dying alone

Rob will explore as to how to improve

d. Professional Development for staff in compassionate care

- how be more empathetic in their communication with family regarding last days of life and immediately after death

C. Approval of November 19, 2020 minutes – approved by Lisa and Helen

E. Executive Update

a. COVID Update

No definite date for Staff and Companion vaccinations but, it will hopefully be early New Year.

b. FC Survey results and top 3 priorities presented to Senior Leadership Team (SLT)

Family Council will include a handout with the minutes highlighting the top 3 priorities as we discussed with SLT, who have agreed to work with us on the priorities. FC also had discussion about breaking out into groups to address and create actionable recommendations for each one of the priorities.

The top 3 priorities in no particular order are:

Resident Centered Communication

Spending Time

Nutrition (Dining Experience)

See attached details

c. Admission Handbook

Scheduled launch for publication (digitally) and use at admission now January

d. Campaign projects from 2020 campaign now complete

Awning has been installed / furniture change out will be addressed later.

F. Companion Program Update

Keren updated Family Council on the status of the Companion Program.

- No survey right now as Lunadel and Myla are extremely busy with companions, vaccination coordination etc.

- We do have approx. 80 companions registered with LBHH

- Keren will continue work towards our goals of establishing a Companion Advisory Committee, developing the program, restructuring the fee schedule and ensuring improved fiscal responsibility
- Keren to follow up with QRM why a care giving family member has not been accepted as a companion.

G. LOCK DOWN LIFT UP

Last Meeting Lisa Ford brought forward the idea of giving thanks to all team members, all those employed at LBHH and WR. Thank you, Lisa!!!

On December 10th, 300 boxes of TIMBITS were delivered (thank you Joy, Jay, Charlotte and Helen) to all workers, covering all shifts at both LBHH & WR. Posters (by Lisa D.) were put up and thank you notices were delivered with each boxed group of TIMBITS.

Photos taken have been submitted for the next Snider Schmooze

We hope to continue “LOCKDOWN LIFTUP” to celebrate and encourage our entire LBHH campus. This recent initiative was funded from our FC 2020 campaign.

H. Campaign 2021 - (Laura)

- The December 16 meeting with The Foundation (Harry Lipetz and Lee Simpson) and LBHH Board (Ron Rosen), David, Kim, Lisa and Laura was successful and we have a “go” for a 2021 campaign – details to be confirmed
- Looking at a later launch (March 2021 TBD)
- Wish List Items being discussed with David and back to FC for final review and decision

I. Financial report – (Helen)

Family Count account balance at Dec 15/2020 is \$240.90

Family Council Campaign balance at Dec.15/2020 is \$1,516.07

J. Individual sharing of personal items (If time allots and there is interest)

a. December Food Committee Meeting, January 19, 2021

A Zoom invitation and Food Committee TOR was sent out to the Food and Dining Advisory Committee. Loren has extended it to all families. **Please RSVP** to Loren that you will be attending: ltisdelle@louisbrier.com

Topic: Food and Dining Advisory Committee - January Meeting

Time: Jan 19, 2021 10:00 AM Vancouver

Join Zoom Meeting

<https://us02web.zoom.us/j/82793336947?pwd=anlvLzFwdG9KajNHRUtHNjhgZ09MZz09>

Meeting ID: 827 9333 6947

Passcode: LBHH

Dial by your location
+1 778 907 2071 Canada
Meeting ID: 827 9333 6947
Find your local number: <https://us02web.zoom.us/j/82793336947>

The TOR is attached to the minutes

**b. Notice of Complimentary Dementia Education
Cracking the Dementia Code Workshop**

<https://bccare.ca/2020/12/cracking-the-dementia-code-workshop/>

BC Care Providers Association

Time: January 26, 2020 | 10:00 AM – Noon PST

Audience: This webinar is suitable for both management and frontline staff who work in care homes or home health.

Cost: This webinar is free for BC Care Provider Association and EngAge BC Members.

Click here to register. After registering, you will receive a confirmation email with information about how to join the webinar

Next meeting date: Thursday, January 21, 7:00PM – Video Conference

Our Guest Presenter: Megan Goudreau – Quality and Risk Manager

Meeting was adjourned at 9:08pm