

# Family Council Executive Update

**FOR COMPLETION OF MEETING MINUTES ONLY**

<b>Executive</b>	Lisa Dawson and Joy Salzberg, Co-Chairs, Joan Strauss Secretary, Tamara Guner, Treasurer and; Charlotte Katzen, Advisor to FC
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1. **BUSINESS ARISING** *from previous meeting(s)*

Item	Discussion	Action / Assigned To
1. FC Campaign Update	<ul style="list-style-type: none"> <li>Total raised: \$14,415 at January 23</li> <li>Confirmed ad hoc campaign drive appeal where individuals hand out brochures at the entrance to LBHH as long as tastefully done</li> <li>FC Campaign eblast approved to be sent to Staff/Admin via Emma. Send Emma eblast</li> <li>Eblast to companions</li> <li>Eblast to LB social media</li> <li>Appeal for 100% participation from SLT and Board FC to approach Lola for Weinberg Board Laura/Charlotte to approach David for LBHH Board Reach out to Ben re: Foundation Board as meeting soon</li> <li>Staff have asked their union to support campaign</li> <li>Companions have donated to campaign</li> <li>Meet and Greet – Thank you for admin help to answer questions to our ask for support on Feb.2</li> </ul>	<p>Laura and FC who wish to give out brochures</p> <p>Joy to finalize and send to Emma</p> <p>Joy to send eblast to Lunadel/Myla/Michael</p> <p>√</p> <p>√</p> <p>√ (Keren Gertsman actually connected)</p> <p>Charlotte/Joy working with Rachel to provide treats</p>
2. Wheelchair Washer	<ul style="list-style-type: none"> <li>SLT says space is not an issue</li> <li>Lisa to coordinate with Adrian on logistics and maintenance</li> <li>Lisa to call Finnish House (and other facilities) for feedback</li> </ul>	Lisa to report back
3. Big Screen TV Donation	<ul style="list-style-type: none"> <li>Update re: installations: Geek squad already scoped out site; electrician to work out logistics re: screen and receiver etc.</li> <li>Suggestion to purpose tv to LBHH Home Centre, by fish tank where people gather for meals: Example: Sport channel</li> </ul>	Ben to continue to follow ups re Home Centre Lounge & 2 <sup>nd</sup> fl. installations
4. Campaign Projects Other	<ul style="list-style-type: none"> <li>Other: Awnings and 2<sup>nd</sup> floor balcony</li> <li>Connections with Vendors and quotations in progress</li> </ul>	Charlotte

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	<ul style="list-style-type: none"> <li>Goal for installation: late March</li> <li>Approved that FC will continue to work with SLT by providing quotations and suggestions for project implementation</li> </ul>	
5. Adaptive clothing for residents	<ul style="list-style-type: none"> <li>No list of staff will be circulated regarding service to modify clothing but word of mouth is fine</li> <li>Lisa to contact Carda to set up an event like Weinberg had. Perhaps a Sunday after the concert</li> </ul>	Lisa to follow up
6. Food Service	<ul style="list-style-type: none"> <li>Meals on Xmas: Example: BBQ chicken</li> <li>Continued discussion on how to provide a sense of inclusiveness for residents of all faiths in a traditionally Jewish governed facility</li> </ul>	FC/SLT ongoing Food Committee Meeting was Feb 16.
7. Lost Items	<ul style="list-style-type: none"> <li>Follow up on review of FC Exec Memo to SLT re: brochure "Suggestions to reduce loss and theft within LBHH"</li> </ul>	FC/SLT David to have Lunadel to report back
8. Code of Conduct	<ul style="list-style-type: none"> <li>Loren "Town Hall" discussion on campus wide code of conduct January 21 at 2:00pm</li> </ul>	This is FYI – Loren: Code of Conduct draft to follow
9. Review of Admission Package/Resident Handbook	<ul style="list-style-type: none"> <li>Who is on review committee? Meetings? Timeline?</li> <li>Carol has reviewed with a number of people on committee</li> <li>Lisa to connect with Carol to set up a meeting with her committee</li> </ul>	SLT/Carol/Lisa/Joy
10. Welcoming New Resident and Family	<ul style="list-style-type: none"> <li>Meet &amp; Greet Feb. 2 invitation already emailed by Lunadel – Thank you!</li> </ul>	Complete
11. Discharge after Death	<ul style="list-style-type: none"> <li>What can be done about the recent issues of: "rushing the family out" after death".</li> <li>Pressure from VCH should not compromise LBHH protocol</li> <li>David has followed up with staff concerning particular issue</li> </ul>	David will continue to follow-up with staff on this - ongoing

2. NEW BUSINESS

Item	Information, Discussion, Decision & Action Plan	Who/By When
1. Emergency response	<ul style="list-style-type: none"> <li>In light of the recent laundry fire, what is the "plan" to evacuate 2<sup>nd</sup> floor wheelchair and other residents? How?</li> </ul>	Safety Committee – Alex to provide update at next FC meeting
2. LBHH Website	<ul style="list-style-type: none"> <li>Family Portal has been created and open for use. Only post is companion policy. What is the plan? What is the structure?</li> </ul>	Joy to coordinate with Michael re: social media – Complete Lisa to coordinate with

		Michael regarding FC portal set up
<p>3. Physician Neighbourhood</p>	<ul style="list-style-type: none"> <li>• Discussion on changing doctors for those who already like their own. (One cannot keep same doctor as some are not on site after Jan 23.)</li> <li>• Why was there no consultation or notice to the Family Council weeks prior to the web notice?</li> <li>• Web communication came out to families too close to date of implementation and without consultation with families</li> </ul>	Alex/Nicole/Lunadel Will wait and see how the new doctor/nurse structure is received
<p>4. Smoke free LBHH</p>	<ul style="list-style-type: none"> <li>• Smoke free as at March 1</li> <li>• Current 7 smokers will be counselled, given cession support and even companions to take them to smoke if necessary.</li> </ul>	FC/SLT will monitor
<p>5. Disinfection of bed pans</p>	<ul style="list-style-type: none"> <li>• Bedpans often washed out in the same sink used for personal hygiene including brushing teeth and cleaning of dentures.</li> <li>• Suggestion that LB purchase a “bed-pan washer” (similar to wheel chair washer) to properly disinfect bedpans.</li> </ul>	Clinical Care: Alex/Nicole Lisa to contact